



WEDDING CAKE CONTRACT

Wedding Date/Location

_____ at _____ am/pm
_____ at _____

BRIDE: _____ GROOM: _____

Phone (H) _____

Phone (H) _____

Phone (Cell) _____

Phone (Cell) _____

Additional Contact information (family, wedding party, etc.)

Your date becomes reserved only when this "Wedding Cake Contract" is drawn up, signed, & \$50.00 booking deposit is received.

DEPOSIT:

There is a **\$50.00** Deposit paid to reserve your date. In the event of cancellation, you deposit is NON-REFUNDABLE.

_____ Initial

DOWN PAYMENT:

In addition to the deposit, a **50% down payment** is expected **2 months prior** to the wedding date. Due to RSVP's and final guest counts – we request full payment not be made prior to the 2 month date.

_____ Initial

FINAL PAYMENT:

Total contract price is due **2 weeks prior to your wedding date**. The cake will not be made if final payment has not been received. We are happy to accept payments on the final contract price – however, all monies must be received 2 weeks prior to the event.

_____ Initial

CAKE SET/STAND:

The \$50.00 paid to reserve your date also serves as your set/stand deposit. In some cases, the wedding cake stand replacement cost exceeds the \$50.00 deposit. All pieces of the cake set/stand must be returned to Augustine’s Bakery by the **Wednesday following your wedding**. Late return or damaged pieces will result in the forfeit of your deposit and/or full replacement cost of the stand (whichever is greater).

_____ Initial

CAKE CHANGES:

Changes to your cake order: size, description, flavors, etc. will be accepted until **2 weeks prior to the wedding date**. After that lockout date we cannot accept any changes.

_____ Initial

DELIVERY & SETUP:

We charge **\$25.00** delivery and setup for all wedding cakes in the city of Hays. We will coordinate the time with you – and schedule to meet you or your designee and set up your cake during our normal business hours (Mon – Fri 7am-3pm & Sat – 7am-2pm).

Delivery & setup outside of normal business hours is available in most cases. However, the **after hours delivery fee is \$50.00. Please inquire in advance if after hours delivery is needed.**

Out of town delivery is available at the following rates: .45 cents per mile to and from site, \$25.00 per hour (includes driving time and setup time). ****Out of Town delivery hourly rate is double during Holiday and Graduation weekends****

_____ Initial

CANCELLATION POLICY:

In the event of cancellation: Cakes cancelled prior to the 14 day lockout date can be refunded up to 50% of balance paid. The \$50.00 deposit will not be refunded. Cakes cancelled after the 14 day lockout date will not be refunded. In the event that something occurs to effect your scheduled wedding date – please contact us to discuss options.

_____ Initial

OUR GUARANTEE

We promise you the best product and service. It is our wish that by choosing Augustine’s Bakery, We can be an important part of your special day. It is always our goal to more than satisfy you.

I have read and understand all that has been proposed. I have received a copy of this contract for my records.

Bride’s Signature _____ **Date** _____

Who referred you to Augustine’s Bakery? _____

CAKE DESCRIPTION/DESIGN

_____ Servings @ _____ Per Serving = \$ _____

Description/Flavor & Picture:

_____ Full Sheet Cakes @ \$ 39.00 = \$ _____

Description/Flavors:

_____ Cupcakes @ \$.75 each = \$ _____

_____ Cupcakes @ \$.95 each = \$ _____

Description/Flavors:

Cake Stand/Equipment Needed:
